

**APPOINTMENT OF COMMITTEES 2019-20 - REVISED**

|                            |  |
|----------------------------|--|
| Relevant Portfolio Holder  | Cllr G Denaro  |
| Portfolio Holder Consulted | Yes  |
| Relevant Head of Service   | Claire Felton, Head of Legal, Equalities & Democratic Services |
| Wards Affected             | All Wards  |
| Ward Councillor Consulted  | N/A  |
| Non-Key Decision           |  |

**1. SUMMARY OF PROPOSALS**

- 1.1 Members are asked to approve the appointment and composition of the Council's Boards and Committees for the remainder of the 2019-20 Municipal Year. The need for this to be revised is following a recent change to the political proportionality.

**2. RECOMMENDATIONS**

- 2.1 That for the ensuing Municipal Year, the Committees set out in the table in Appendix 1 of the report be appointed and that the representation of the different political groups on the Council on those Committees be as set out in that table until the next Annual Meeting of the Council, or until the next review of political representation under Section 15 of the Local Government and Housing Act 1989, whichever is the earlier; and
- 2.2 That Members be appointed to the Committees and as substitute members in accordance with nominations to be made by Group Leaders.

**Financial Implications**

- 3.1 There are no direct financial implications arising from this report.

**Legal Implications**

- 3.2 Sections 15 -17 of the Local Government and Housing Act 1989 place a duty on Councils to allocate the seats on certain committees in proportion to the size of the political groups on the Council.

**Service / Operational Implications**

- 3.3 The Council is required by law and/or its own Constitution to appoint various Boards and Committees, agree their terms of reference and to agree the allocation of seats which are subject to the rules of political proportionality. It must review the political balance on an annual basis or when any changes to the political proportionality occur.
- 3.4 The rules of political proportionality mean that the political balance of the Council needs to be reflected in the political composition of individual Boards and Committees. In addition, the total number of seats allocated to each group must reflect the political balance of the Council.
- 3.5 The proposed allocation of seats on each Board/Committee is done on a strict mathematical basis.
- 3.6 It should be noted that from the mathematical calculation there are currently vacancies on the Appeals, Appointments and Statutory Officers' Committees. These have been allocated on an alphabetical basis (by both the Committee and Group names).
- 3.7 When the Council reviewed the constitution in June 2015, it agreed the principle of substitute members on the Planning and Licensing Committees undertaking the same training as the full members of the Committees. In order that such training can be run effectively by including all Councillors for whom it is most relevant, group leaders area asked to identify who will act as substitute members for the Licensing and Planning Committees for this municipal year.
- 3.8 For all other committees substitutes will be notified to the Democratic Services Officers, as required on the instruction of the Group concerned.

**Customer / Equalities and Diversity Implications**

- 3.9 No implications have been identified.

**4. RISK MANAGEMENT**

- 4.1 There are no significant risks associated with this item.

**5. APPENDICES**

Appendix 1 Revised Committees and Allocation of Committee Places  
2019-20

**6. BACKGROUND PAPERS**

None

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